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Minutes/RODs of Annual General Meeting of RAF Sport Aircraft, 1300-1530hrs 5 Sep 25

Present	Name	Position	Notes
	Gp Capt Steve Wetton	RAFSA Chair	Outgoing Chair
	Wg Cdr Dave Hall	RAFSA Chair	Incoming Chair
	Wg Cdr Gary Coleman	RAFSA D Chair	D Chair
	Lt Cdr Adam Jones RN	OIC Cranwell Coll Fg Club	
	Sqn Ldr Gavin Pitson	FSO Benson Fg Club	
	Sqn Ldr Steph Seale-Finch	OIC Benson Fg Club	
	Flt Lt Charlotte Deschenes	OIC JROPSS	Joined at 1335hrs
	Flt Lt Carl Jenkins	RAFSA Hd of Safety	
	Flt Lt Dan McHugh	OIC Waddington Fg Sch	
	Flt Lt Mike Sutherland	OIC Leuchars Fg Club	
	FS Jim Rothwell	Dep Hd of Safety	
	Cpl Emily Hooper	JROPSS Scholar	
	Wg Cdr (Retd) John Brady	Ops Mgr Benson Fg Club	
	MAcr (Retd) Richard Dawe	Ops Mgr WFS / JROPSS	
VTC	Wg Cdr Paul Jones	OIC Akrotiri Fg Club	Joined at 1425hrs
	Sqn Ldr Chris Edmondson	RAFSA Info Mgr	
	Sqn Ldr Tony Falkingham	OIC Moray Fg Club	Joined at 1350hrs
	Sqn Ldr Dave Taudevin	RAFSA Treasurer	
	Flt Lt Charlotte Deschenes	OIC JROPSS	Listen to 1335hrs
	Flt Lt Dave Hodgson	Lyneham Fg Club	
	Flt Lt Louis Yates	Benson Fg Club	
	Fg Off Callum Stirrat	DOIC JROPSS	
	Fg Off Jacob Tully	RAFSA Social Media	
	Wg Cdr (Retd) Rupert Clark	FSO Cranwell Coll Fg Club	
	Wg Cdr (Retd) Mike Russell	Ops Mgr Halton Aero Club	
Apologies	AM (Retd) Sir Chris Harper	President RAFSA	
	AVM Mark Phelps	RAFSA LEGAD	
	Air Cdre Mark Manwaring	Chair Halton Aero Club	
	Sqn Ldr Luke Bowman	RAFSA Sec	
	Sqn Ldr Chris Hives	Chair Waddington Fg Sch	
	Sqn Ldr Ben Polwin	RAFSA Hd of Comps	
Secretary	Wg Cdr Gary Coleman	A/Sec & D Chair	

Item	Minutes	Action / lead
1. Apologies & Welcome	a. The Sec recorded the apologies as notified. He noted that the slides will be sent out as a PDF record with the Minutes/ Record of Decisions (RODs).	All to note

2. Chair's Address	a. The outgoing Chair gave an update on the past year and thanked Flt Lt Jenkins, Sqn Ldr Taudevin, Mr Dawe, Flt Lt Deschenes, Sqn Ldr Polwin and Wg Cdr Coleman for their support during their tenure. b. The incoming Chair thanked Gp Capt Wetton for his successful 5 year tenure and gave a brief precis of what he plans to consider next for RAFSA. A more formal statement will occur in due course. Action: New Chair to provide update.	Chair																										
3. Trustee & Committee selection 2025/6	a. The Sec showed the list of current RAFSA CIO Trustees iaw GAI 1032: <table><tr><td>• AM Sir Chris Harper</td><td>President</td></tr><tr><td>• AVM Phelps</td><td>LEGAD</td></tr><tr><td>• Wg Cdr Hall</td><td>Chair</td></tr><tr><td>• Wg Cdr Coleman</td><td>Dep Chair</td></tr><tr><td>• Sqn Ldr Bowman</td><td>Secretary</td></tr><tr><td>• Sqn Ldr Hives</td><td>w/o RAFSA Portfolio</td></tr><tr><td>• Sqn Ldr Taudevin</td><td>Treasurer</td></tr><tr><td>• Flt Lt Deschenes</td><td>OIC JROPSS</td></tr><tr><td>• Flt Lt Jenkins</td><td>Hd of Safety</td></tr></table> These individuals were voted in for the incoming year by those present and online. b. GAI 1032 also makes provision for the Hd of Competitions to be a Trustee. Sqn Ldr Polwin recently took that position and so it was voted that he should be offered Trusteeship.Action: Sec to contact Sqn Ldr Polwin. c. GAI 1032 further sets out the following posts that should be filled on the CIO Board: • Hd of Information Mgt (must be serving) • Hd of Training (must be FI(A)) • RAFSA Merchandising • Beneficiary Trustee (Current or ex-JROPSS) The RAFSA Fg School and Club Chairs and OICs are to request volunteers for the above posts. Further detail should be sought from the D Chair or Sec. Action: RAFSA Chairs and OICs to invite members to apply. d. Those present and online voted in the following new RAFSA Committee members: <table><tr><td>• Sqn Ldr Polwin</td><td>Hd of Competitions</td></tr><tr><td>• Flt Lt Deschenes</td><td>OIC JROPSS</td></tr><tr><td>• Flt Lt White</td><td>Dep Treasurer</td></tr><tr><td>• Fg Off Tully</td><td>OIC Social Media</td></tr></table>	• AM Sir Chris Harper	President	• AVM Phelps	LEGAD	• Wg Cdr Hall	Chair	• Wg Cdr Coleman	Dep Chair	• Sqn Ldr Bowman	Secretary	• Sqn Ldr Hives	w/o RAFSA Portfolio	• Sqn Ldr Taudevin	Treasurer	• Flt Lt Deschenes	OIC JROPSS	• Flt Lt Jenkins	Hd of Safety	• Sqn Ldr Polwin	Hd of Competitions	• Flt Lt Deschenes	OIC JROPSS	• Flt Lt White	Dep Treasurer	• Fg Off Tully	OIC Social Media	All to note Sec RAFSA Chairs and OICs All to note
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	• Fg Off Stirrat • FS Rothwell	Dep OIC JROPSS Dep Safety	
4. RAFSA Locations	a. The Sec gave a brief update on the RAFSA Member locations and Affiliates.		
5. Membership and Finances	a. The Treasurer gave an update on the membership which in 2025 stood at 434 Full Members and 144 Associate Members. This represented ~1.7% of the strength of the RAF Regular and Reserves. b. The Treasurer briefed the accounts that are detailed in the slide deck. He also briefed the Trustees Annual Report (TAR) for 2024. c. Those present and online voted unanimously that the RAFSA subs remain at £9 per serving member and £11 per non-serving member. d. Those present and online voted unanimously that the MMA remained at 40p per mile, subsistence at £30 per 24hr period and HOTAC up to £100 per night, all as approved through the RAFSA Exec Committee. e. Those present and online voted unanimously that the accounts were a true and accurate record. Proposed Treasurer / Seconded MAcr (Ret'd) Dawe. f. Those present and online voted unanimously that the outline financial plan for 2026 is supported. Proposed Treasurer / Seconded Sqn Ldr Seale-Finch. g. The Treasurer made a formal note of thanks to the RAF Charitable Trust, the RAF Central Fund, the Nuffield Trust and the Royal Air Sqn for their continuing and most generous financial support. The Treasurer requested that RAFSA School and Club Execs provide photographic evidence and stories of how the funding has been used in practice. This should be sent to Treasurer or shared on the RAFSA Operators' Group WhatsApp.	All to note All to note All to note All to note RAFSA Sch and Club Execs	
6. Air Safety & Updates	a. The Hd of Safety gave an update on RAFSA Safety and introduced his new deputy, FS Jim Rothwell. Jim gave a brief update on his own credentials as current RAF Aircrew with a safety related background. The Hd also made thanks to MAcr (ex FS) Miles Sunley for his support in the previous years. b. The Hd of Safety invited RAFSA School and Club OICs/Execs request that 2 further volunteers are found to support the RAFSA Safety Committee. Details from Flt Lt Jenkins. c. The Hd of Safety tasked himself to reassess Air Base support and would report back in due course.	RAFSA Chairs and OICs Hd of Safety	

	d. The various Clubs and Schools provided safety updates to those attending.	
7. RAFSA Wings Awards	a. The Sec gave an update on the RAFSA Wings Award scheme and stated that Terrane Ltd no longer produced fg badges. The Sec, as D Chair, is chasing Runway 25 who took the business from Terrane and will report back via the normal means on the new badges.	D Chair
8. RAFSA Apparel	a. The Sec briefed the RAF Clothing website and reminded those present of the password. He also quashed the rumour that Gilmour Sports no longer provided apparel for the RAF. He briefed that a new website is being developed. b. A RAFSA Merchandising lead is still required (see Para 3c).	All to note
9. Comms & PR	a. The Sec updated everyone on the new Sharepoint site. All personnel should now use this and the new accounts being set up for club/school use should assist with this. b. Sqn Ldr Edmondson announced his intent to retire on the morning of 5 Sep 25. Therefore, a new Hd of Information Management is required (see Para 3c). This individual must be serving as they will be made a MODnet Super User.	All to note
10. Junior Rank & Officer Pilot Scholarship Scheme (JROPSS)	a. OIC JROPSS gave an update on this highly successful scheme that is now in its 10th year. b. The newly appointed OIC JROPSS presented a new JROPSS Delivery Team and also some proposed changes: • Change of flying clothing from issuing jacket and t-shirt to flying suit. Each Alumni will design their t-shirt and patch to represent their alumni. • The Delivery Team will issue a standard set of documents which will be required to be issued by every club. An online briefing will be given to CFI's/Treasurers to explain the process required to understand what is required to be delivered on the JROPSS and BSS Scheme. Similarly, JROPSS will be required to submit their feedback on progress to the Delivery Team as opposed to relying on the Treasurers. • Schools to appoint a JROPSS mentor (from the previous year) The individual will be expected to attend the IFS event and represent their club amongst the IFS winners and 'onboard' the next JROPSS alumni. • Medicals are to be conducted before flying commences and must be conducted by the JROPSS AME (unless agreed by the ProjO. EASA/OOA exemptions apply) Those present and online voted unanimously for the proposals.	RAFSA Chairs and OICs All to note

11. RAFSA DIN	a. A JROPSS Dining In Night (DIN) to be held at RAF Henlow on 17 Oct 25. The evening will award the current JROPSS Alumni and recognise club contribution to delivering the JROPSS. b. Fly-in to Shuttleworth will be an option, accommodation available but capacity is limited with previous JROPSS taking priority- invites to follow. c. ProjO- Fg Off Callum Stirrat.	
12. AOB	a. There was nothing raised in advance and as the AGM still had 10 minutes to run, the Sec invited last minute AOB. Nothing was forthcoming.	
13. Date of Next Meeting	a. The new Chair and his execs will promulgate a date for the 2026 AGM in due course.	All to note

Wg Cdr Gary Coleman, RAFSA D Chair and Acting Secretary

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